



PRE-COLLEGE SUMMER 2020

Please select one program from the options below:

3-WEEK PROGRAMS FLORENCE ONLY

- PRE-COLLEGE I (SESSION III)**
Sunday June 28 Students arrive
Monday June 29 Orientation
Tuesday June 30 Classes start
Thursday July 16 Classes end
Friday July 17 Housing check-out (by 10AM)

- PRE-COLLEGE II (SESSION IV)**
Sunday July 19 Students arrive
Monday July 20 Orientation
Tuesday July 21 Classes start
Thursday August 6 Classes end
Friday August 7 Housing check-out (by 10AM)

4-WEEK PROGRAMS TRAVEL WEEK + FLORENCE

- CULTURAL INTRODUCTION TO ITALY
+ PRE-COLLEGE I (SESSION VIII)**
Sunday June 21 Students arrive (Rome, by 5pm)
Monday June 22 Orientation
Monday June 22 to Sunday June 28 Cultural Intro-
duction to Italy
Monday June 29 Orientation
Tuesday June 30 Classes start
Thursday July 16 Classes end
Friday July 17 Housing check-out (by 10AM)

- CULTURAL INTRODUCTION TO ITALY
+ PRE-COLLEGE I (SESSION VIII)**
Sunday June 21 Students arrive (Rome, by 5pm)
Monday June 22 Orientation
Monday June 22 to Sunday June 28 Cultural Intro-
duction to Italy
Monday June 29 Orientation
Tuesday June 30 Classes start
Thursday July 16 Classes end
Friday July 17 Housing check-out (by 10AM)

APPLICATION DEADLINE: APRIL 17, 2020

Please complete the application and send by email to: lauren@learnabroaditaly.com

*The program will be confirmed 2 months prior to the program start date. Program participants are held responsible for all travel arrangements, we highly recommend that participants await program confirmation prior to booking travel.

STEP 1 GENERAL INFO*Please provide the following personal information:*

Last Name _____

First Name _____

Gender: Male or Female _____

Date of Birth (mm/dd/yy) _____

City/State/Country of Birth _____

Email _____

Home Phone _____

Mobile Phone _____

Permanent Address _____

City _____

State _____

Zip Code _____

Country _____

Citizenship _____

Passport # _____

Date Issued _____

Current Home Institution _____

Current year of study _____

EMERGENCY CONTACT 1:

Name _____

Email _____

Phone _____

EMERGENCY CONTACT 2:

Name _____

Email _____

Phone _____

HOW DID YOU LEARN ABOUT LAI?

- School visit by LAI representative
- Study Abroad Fair
- Professor (please provide name)
- Study abroad officer/director
- Family/Friend (please provide name)
- Web/internet resource (please list which online source)

WHY DID YOU CHOOSE LAI? (select all that apply)

- Course offering
- Reputation
- Location
- Cost
- Other (please specify)

STEP 2 ACADEMIC AND COURSE INFORMATION

COURSE SELECTION

Course offerings can be viewed on the LAI website (<https://learnabroaditaly.com/high-school-abroad/>). Please contact info@learnabroaditaly.com to request or setup a time to discuss course options and availability. All course syllabi can be requested prior to enrollment.

1 Course title

Alternate (mandatory).

2 Course title

Alternate (mandatory).

****Please note that courses will be activated with a minimum of eight participants. In the case where a student is enrolled in a course that is cancelled, LAI will notify the student no later than 4 weeks prior to the start of term date. This notification will allow for students to finalize their schedules before the deadline expires.***

STEP 3 HOUSING & ACCOMMODATION INFORMATION

Students will be provided with centrally-located accommodation in shared rooms. All accommodation is fully equipped and monitored 24/7 by live-in Resident Assistants. In some cases, depending on enrollment numbers, housing in hotels may be an option. LAI or the host institution does not own or lease apartments but works as a facilitator to provide accommodation for students during their stay in Florence.

The rental period begins on the program start date and ends one day after the last day of class. Check-in time is only from 9 am to 7 pm on check-in day. For any arrivals outside that time, you must contact LAI prior to arrival. Check-out time must be no later than 10am on check-out day.

A \$300 security deposit authorization must be provided before arrival in Florence. Students will be responsible for any damages to their apartment and/or its furnishings and will have all damage costs subtracted from their security deposit.

Students will not be able to choose their apartment or change roommates. All roommate requests must be specified on the housing request form. Students will not be allowed to check into their apartments before the check-in date or to check out of their apartments after check-out date.

The Housing Office of the host institution makes every attempt at placing students according to any needs they might have. If you have a medical condition or disability that you would like to disclose to the Housing Office of the host institution, and which requires specific attention, please let LAI know either via email or

on your housing application form. Please submit the following information with your Program Application by the application deadline.

WE REMIND YOU THAT NO HOUSING ARRANGEMENTS WILL BE MADE UNTIL THIS FORM HAS BEEN FULLY COMPLETED, SIGNED, AND RETURNED TO LAI.

Please print:

Student's full name _____

Gender _____

E-mail _____

Phone _____

Date of birth (MM/DD/YY) _____

Nationality _____

ROOMMATE SELECTION (refer to housing note): If you wish to be housed with a specific person(s) please list his/her name(s) here.

Roommate Request _____

**Please note that requests for roommates must be mutual in order to be accommodated*

PICK-UP SERVICE

For 3-week program only

Students will fly into Florence Airport (Peretola) on arrival day of their program to be shuttled to their housing accommodation. Important pre-departure information from LAI will be sent to students in advance and all flight arrangements must be communicated at least 2-weeks prior to arrival with LAI for confirmation.

For 4-week program

Students will be met at the Rome Fiumicino Airport (Leonardo da Vinci International Airport) and will be facilitated in their transfer to the hotel. Students will be responsible for purchasing their own train ticket (Leonardo Express Train) for 15 euro to travel from the airport to Rome's city center. Important pre-departure information from LAI will be sent to students in advance and all flight arrangements must be communicated at least 2-weeks prior to arrival with LAI for confirmation.

I UNDERSTAND THAT:

1. Housing check-in time is 9 am to 7 pm on check-in day
2. I must leave the assigned apartment no later than 10 am on check-out day.
3. I must leave the assigned apartment in good condition.
4. For damages to the apartment, I will be charged.
5. LAI and the host institution reserves the right to expel from housing any student whose behavior does not conform with civilized standards and the host institution's policies.
6. LAI and the host institution reserves the right to withhold transcripts of students who have any type of outstanding debt with LAI.

I agree to abide by all of LAI and the host institution's regulations. I authorize the use of my personal information by LAI and the host institution, which will treat it in accordance with the provisions of the EU General Data Protection Regulation (GDPR) (EU) 2016/679 and with Italian law D. Lgs. 101/18.

I agree to abide by the the host institution's housing policy regarding healthy and safety, guests, administration, community standards and maintenance as outlined in the housing agreement (available upon request).

Student's signature _____

Date _____

STEP 4 OTHER INFORMATION AND SIGNATURES

Please carefully read the information and policies below and sign to accept the terms and conditions.

PRE-COLLEGE PROGRAM REGULATIONS

As a rule, all that is against the law in Italy is prohibited to LAI students. As students in the pre-college program may be minors, there are additional conditions and regulations by which students are expected to abide by. Students are expected to participate in all program activities, unless they have prior authorization by a parent or guardian. Students will have a limited amount of free time throughout the day and in the evening however there will be a curfew which all students must respect. The host institution enforces a strict no alcohol and drugs policy. This applies also to students who may be of legal drinking age in their home country or according to Italian law.

CANCELLATION POLICY

For all programs, tuition/entire program cost liability is based on the date on which a formal written cancellation request is received by LAI.

If a cancellation notice is received:

- Within 30 days prior to the term start date*, the student will be liable for 30% of tuition/entire program cost.
- Within a period of 30 days to one (1) week prior to the term start date*, the student will be liable for 50% of tuition/entire program cost.

- Within one (1) week prior to the term start date* the students will be liable for 100% of tuition/entire program cost. Under no circumstances will a refund be made.
- Failure to attend does not constitute official cancellation.

LEARNING DISABILITIES

For students with certified learning disabilities please include documentation along with the application form. The host institution is committed to providing all students with a comfortable, productive and non-discriminatory academic environment. Assistance is offered to students who have certified learning disabilities and submit documentation to LAI before arrival in Florence.

Students should note that they may not have the same level of services and facilities available to them at their home institution. Notification or documentation of a learning or physical disability may not be submitted once the term has started. LAI will process the request and inform the student of accommodations if authorized.

INSURANCE

All students must be covered by international health insurance for the duration of their stay in Italy which covers both emergency and general health care. It is the responsibility of the student to ensure that they have adequate health insurance coverage for the duration of their stay. Please contact LAI to discuss international health insurance coverage.

HOST INSTITUTION WAIVER

The program involves studying at the host institution Florence, Italy and may include living in an apartment in the host city. Group excursions and social/cultural activities are routinely offered to participants. Trips may be overnight and most will involve transportation on a bus and/or train. The Undersigned fully understands that there are certain dangers, hazards, and risks inherent in international travel, group excursions, and in the activities included in the the host institution's program and have signed this document in full recognition and appreciation of the dangers of these activities, which dangers include, but are not limited to, physical injuries (minimal, serious, catastrophic) and/or property loss or damage. The Undersigned expressly acknowledges that the participant is not required to participate in this program, but chooses to do so. The Undersigned therefore agrees to assume and take on all responsibilities in any activities associated with the host institution Florence University of the Arts (FUA). In consideration of, and in return for, the service, facilities and other assistance provided to participants by the host institution (FUA), we, along with any of our assignees, heirs, distributees, guardians, and legal representatives release the host institution (FUA) and its Italian institutions from any and all liability, claims and actions that may arise from injury, harm or death to the Undersigned and from loss or damage to the Undersigned's property in connection with these activities. The Undersigned understands that this release covers liability, claims and actions caused entirely or in part by any acts or failure to act by the host institution (FUA) and/or FUA offices, including but not limited to negligence, mistake, or failure to supervise by the host institution (FUA) or any of its employees, agents, or contractors.

CONDUCT/ BEHAVIOR RELEASE

I understand that as a student attending a LAI program, I represent my home institution and country and will behave as an ambassador for this institution and country. Therefore, all policies governing behavior as printed in my home institution's Student Code of Conduct apply to me during my participation in the LAI program, in addition to the Student Code of Conduct for the host institution's program. I understand that

information regarding any behavior found disruptive or offensive to the host institution's program will be released to my home institution. I understand that the host institution must take steps to ensure that no offensive, disruptive or potentially dangerous conduct occurs. Accordingly, LAI and the the host institution reserve the right to dismiss a student from the program on the basis of any observed conduct or behavior which causes concern for the safety and well-being of students or others. The Director and/or Associate Director of the host institution shall have the authority to make the final decision on a participant's dismissal from the program. Misconduct includes actions that violate school regulations or Italian law, or in the judgment of the school and/or its officials, jeopardize the welfare of that student, other individuals or the program.

It is understood that no refund of tuition, fees or rent will be given if a student is dismissed from the program. Such actions include, but are not limited to, the following:

- Excessive unauthorized absence from class and/or other organized program activities
- The use of threats or physical violence
- Violation of Italian laws
- Violation of the school or housing regulations
- Damage to or destruction of school, residence, or student property
- Alcohol or substance abuse
- Reckless or dangerous behavior.

TRANSCRIPT RELEASE

Transcripts are released approximately 6 weeks after a term ends. LAI reserves the right to withhold a transcript in the case of unpaid balances due, including balances due to LAI or the host institution, any related agent, contractor or program partner. Transcripts will be released once accounts are paid in full. Transcripts through the host institution's University of Record, the University of South Florida, can be requested prior to the program start at an additional cost.

PRIVACY POLICY

LAI is fully committed to respecting the privacy of all applicants and all visitors to its website. The information that you provide to LAI will only be used for the purpose of looking after your interest in the program. Your personal information will be used by LAI and the host institution in accordance with the provisions of the EU General Data Protection Regulation (GDPR) (EU) 2016/679 and with Italian law D. Lgs. 101/18.

CERTIFICATIONS

1. I certify that I am in good academic standing at my home institution and that I meet its requirements and deadlines to be eligible to study abroad.
2. I certify that I have carefully considered each question and that my statements are true and complete to the best of my knowledge. I accept as binding any and all conditions that normally apply to admission to host institution.
3. All of the information provided here is correct and valid. I understand and hereby accept that any falsification or untrue statements are subject to prosecution by Italian law.
4. I agree that by signing this application form I will abide the GENERAL RULES, ACADEMIC RULES, and ALL PROGRAM POLICIES (available upon request)

Applicant's Full Name (printed) _____

Date _____

I have read and agree with the above statements, including Program Waiver. I have carefully reviewed all the information that I am submitting.

Signature of Applicant _____

Date _____

I understand that I am responsible for my course selection and that I must obtain pre-approval for transferable credits.

Signature of Applicant _____

Date _____

I authorize the use of my personal information by FUA, which will treat it in accordance with the provisions of the EU General Data Protection Regulation (GDPR) (EU) 2016/679 and with Italian law D. Lgs. 101/18.

Signature of Applicant _____

Date _____

STEP 5 DISCLAIMER FOR ALL MINOR STUDENTS

I (parent's full name printed) _____
Parent /legal guardian of (please list student's name)

have read and agree with the following important points on behalf of the aforementioned minor. Learn Abroad International LLC (LAI) or the host institution (Florence University of the Arts - The American University of Florence (FUA)) is not legally or financially responsible for students enrolled in "unsupervised" higher education programs. However, since students may be minors (under 18) there will be limited supervision and guidance regarding academic and program-related issues. Both students and parents must provide a valid email address and mobile number (preferably Italian for the students) for school emergencies (absences or any misconduct/behavioral issues). The student must respect all program conditions and course requirements. These include, but are not limited to, rules regarding alcohol and drug consumption, curfews, city boundaries, participation in activities and academic assignments, projects, quizzes and exams. They are also expected to attend all mandatory appointments/meetings with their professors and LAI pro-

gram / host institution officials. Students accept full responsibility for the use of any school equipment or property. Any damages incurred by the student must be immediately reported to the appropriate authorities and is the sole financial responsibility of the student.

Student email address _____

Student cell phone number in Italy (to be added upon their arrival) _____

Parent's email address _____

Parent's phone number _____

Signature of parent/legal guardian _____

Date _____